

Stranmillis Primary School
Knightsbridge Park
Belfast
BT9 5EH

Controlled School
Co- educational

Enrolment No: 408
Admission No: 58

Telephone No: 028 9038 1164

Fax No: 028 9066 4137

E-mail: info@stranmillis.belfast.ni.sch.uk

Website: www.stranmillisprimary.org

Principal: Mr Jackie Wallace

Chair of Board of Governors: Dr Maureen Thatcher

Respective Functions

The Board of Governors has drawn up the school's admissions criteria and has delegated to the principal its function and responsibility in relation to the application of the criteria and the admission of pupils to the school.

Admissions Criteria

Only children of compulsory school age will be considered for admission.

- 1 Children of permanent teachers, classroom assistants and nursery assistants of Stranmillis Primary School including the Nursery Unit.
- 2 Children who have a sibling (including half-brothers, half-sisters, step-brothers, step-sisters, foster brothers / foster sisters and/or adopted brothers/sisters) enrolled in Stranmillis Primary School (P1-P7) on the application deadline date. **(Indicate name and year group)**
- 3 Children in the order of the closest proximity of the school to the child's permanent residence on the date of application. Proximity to the school will be determined by direct straight line measurement from the centre of the child's residence to the centre of the school; measurements are calculated using a web-based method provided by Spatial NI.

Criteria will be applied successively in the above order where the school is over-subscribed. In the event that more than one child satisfies the criterion for the last available place for admission, the elder or eldest child only who satisfies such criterion will be selected for admission. In the event of two or more children having the same birthday then the final place/s will be allocated by ballot.

"Applicants should note that where an address contained within an application qualifies a child for admission then that address will be verified. To enable the Board of Governors to verify addresses, all applicants should provide any two of the following four documents with their application:

- *A bank or building society statement which shows the address at which the child is resident;*
- *A utility bill (for instance electricity, gas, television licence, telephone) which shows the address at which the child is resident;*
- *A letter awarding child benefit to the child or another letter relating to this benefit;*
- *The child's medical card.*

This is in addition to the standard requirement to provide a Birth Certificate in order to verify the age of the child.

Original documents are required and not facsimiles or photocopies. Original documents can be returned on request at the end of the admissions process by the school to which the child has been admitted. Applicants preferring not to put verifying documents in the post or seeking alternative verifying arrangements should contact those schools listed on their application form that require verifying documents to agree alternative verification arrangements.

When considering which children should be selected for admission, the Board of Governors will only take into account information which is detailed on or attached to the application form. Parents should therefore ensure that all information pertaining to their child and relevant to the school's admissions criteria is stated on the

Admissions criteria for entry September 2019

application form or attached to it. Examples of such information include whether the child is the eldest child/has brothers or sisters attending the school.

Duty to Verify

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any applicant's Application Form.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

Waiting List Policy

Should a vacancy arise after Thursday 26 April 2019 all applications for admission to P1, that were initially refused, new applications, late applications and applications where new information has been provided will be treated equally and the published criteria applied. This waiting list will be in place until 30 June 2020.

The school will contact you in writing if your child gains a place in the school by this method.

Your child's name will be added automatically to the list. Please contact the school if you wish for your child's name to be removed from the list.

P2 – P7 Admissions Criteria available from school.

Applications and Admissions to Primary 1

Year	Total Applications ie All Preferences	Total Admissions
2016/17	85	60
2017/18	89	60
2018/19	97	60